

Cabinet

Monday, 6 September 2021

Decisions

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Monday, 6 September 2021. Decisions made by the Cabinet will be subject to call-in. Recommendations made to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Jonathan Malton.

1. Quarter One Performance Report

Cabinet:

Noted the KPI results and comments at Appendix A and progress against Business Plan actions at Appendix B

Options Considered: Cabinet could have:

Recommended any actions required to address issues identified by Cabinet.

Reason for Decision: These recommendations are required to enable senior management and members to understand the organisation's performance. The information included within performance reports contributes to the evidence base for the ongoing review of priorities and enables, where appropriate, redirection of resources to reflect emerging priorities and address areas of concern.

2. Local Government (Miscellaneous Provisions) Act 1982 - Street Trading

Cabinet:

Approved the adoption of the Local Government (Miscellaneous Provisions) Act 1982 ("The Act") for the whole of the South Cambridgeshire District, and designate all roads and streets within the District as Consent Streets (with the exception of the A11 and A14).

Options Considered: Cabinet could have:

- a) Adopted the legislation District-wide to enable a blanket licensing policy and regime to be formulated.
- b) Refused to adopt the legislation and retain the current licensing regime.

Reason for Decision: Adoption of the Act District-wide, together with designating the whole of the District (with the exception of the A11 and A14), would enable a new Street Trading Policy to be implemented which would be fair, consistent and equitable across the District. This would give the Licensing Authority greater control over street trading and would ensure that all traders are

subject to the same application, enforcement and conditions regardless of where they trade in the District.

There are currently 31 traders who pay for an annual Street Trading Consent from the Council. We are aware, that operators of food truck businesses such as Food Park, have around a dozen vehicles trading within the District, and additional vendors who may also wish to trade. In addition, there are (as yet unknown numbers) of traders who operate under local Parish Council approval. The Council is also aware of additional vendors who operate within the District outside of the controlled areas.

3. **South Cambridgeshire Community Safety Partnership (CSP) Action Plan** Cabinet:

Agreed the content of the Action Plan for 2021/22 as set out in Appendix A, and the lead role the Council takes in its delivery and the resources committed to it.

Options Considered: Cabinet could have:

- a) Not agreed the CSP Action plan for 2021/22, detailing any changes required for approval at a later stage.
- b) Deferred a decision until a later date, pending further information.

Reason for Decision: The CSP is made up of representatives from Police, Health, Probation, South Cambs District Council, Cambridgeshire Fire and Rescue Authority, Cambridgeshire County Council and the Voluntary and Community Sector. The Police and Crime Commissioner must have regard to the CSP priorities within their police and crime plan.

The responsible authorities listed are also required, under s.17 of The Act, to consider the implication on crime and disorder of all their day to day activities. These are wide reaching across the work of the Council and include designing out crime in new developments, tackling frontline priorities through the Neighbourhood Services team (Housing), issuing a wide range Protection Orders through environmental health and licensing teams.

4. **Little Shelford Village Design Guide Supplementary Planning Document (SPD)**

Cabinet:

- a) **Approved** the consultation draft Little Shelford Village Design Guide SPD, for Regulation 13 public consultation in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 and in accordance with the consultation arrangements set out in the Consultation Statement accompanying the SPD; the consultation will be for a period of four weeks during the autumn and the setting of the dates of this consultation will be delegated to the Joint Director of Planning and Economic Development in liaison with the Lead Cabinet Member for Planning Policy and Delivery.
- b) **Delegated** authority to the Joint Director of Planning and Economic

Development, in liaison with the Lead Cabinet Member for Planning Policy and Delivery to make editorial changes to the consultation draft SPD to comprise minor amendments and changes required to ensure accessibility.

Options Considered: Cabinet could have:

- a) Approved the SPD and consultation statement for public consultation with amendments, to be agreed through delegated authority by the Joint Director of Planning and Economic Development, in liaison with the Lead Cabinet Member for Planning.
- b) Not agreed to publish the SPD for public consultation.

Reason for Decision: The purpose of the Village Design Guide SPD is to amplify and build on the requirements in the adopted Local Plan 2018, to deliver high quality design for all new developments, to sustain and enhance the distinctive physical character and identity of South Cambridgeshire's villages, and to ensure that the design of new development and growth is guided by the priorities of village communities. This is aligned with Council priorities.

5. **Corporate Fraud Strategy**

Cabinet:

Adopted the Corporate Fraud Strategy; acknowledging the governing body's responsibility for ensuring that risks associated with fraud and corruption are managed effectively across all parts of the organisation.

Options Considered: Cabinet could have:

Not adopted the Strategy to acknowledge the Council's commitment to protect public funds.

Reason for Decision: The Corporate Fraud Team was set up in 2020 to align internal investigatory services and to identify, disrupt, prevent and detect fraud across the business. The strategy sets the framework within which the Council will operate to ensure robust measures are in place to achieve its objectives.

6. **Quarter One Financial Monitoring**

Cabinet:

- a) **Acknowledged** the forecast 2021/22 revenue position against the approved revenue budget shown in Appendix B, the projected major variances with reasons for these variances at Appendices C1 and C2 and the action being taken to address the underlying issues.
- b) **Acknowledged** the latest Capital Programme 2021/22 position as shown in Appendix D.

Options Considered: Cabinet could have:

Not acknowledged the Quarter One Revenue and Capital Budget Monitoring.

Reason for Decision: To advise the Cabinet of the latest monitoring information in respect of the 2021/22 revenue and capital budgets and emerging budget issues, for the first quarter period to 30 June 2021.

7. **Housing Revenue Account Outturn**

Cabinet:

- a) **Noted** the 2020/21 revenue outturn position and the net underspend in the year of £1.091 million, and the explanations provided for the variances compared to the approved 2020/21 revenue budget;
- b) **Noted** the overall reduction in the Housing Revenue Account balance as at 31 March 2021 to £4.639 million;
- c) **Recommended** to Council the Housing Revenue Account Revenue Budget Carry Forwards in the sum of £0.035 million, in relation to Consultancy costs.
- d) In relation to the Capital Programme:
 - (i) **Noted** the 2020/21 capital outturn of £15.987 million;
 - (ii) **Recommended** to Council the carry forwards to 2020/21 of £1.822 million in relation to HRA Housing improvements due mainly to slippage.
 - (iii) **Recommended** to Council carry forward amounts of £1.213 million to 2021/22 in relation to HRA housebuilding during 2020/21, due to slippage.
 - (iv) **Noted** that a full review of the Capital Programme will be submitted to Cabinet at its October 2021 meeting to include re-phasing of the existing programme and new Capital bids for the next budget cycle.

Options Considered: Cabinet could have:

Not agreed some or all of the carry forward amounts within the report.

Reason for Decision: To advise the Cabinet of the 2020/21 revenue and capital outturn, the impact that this will have on the Housing Revenue Account and to consider the necessary amendments to the Capital Programme. To note that a further review of the Capital Programme will be presented to Cabinet at its meeting on 19 October 2021.

8. **General Fund Outturn**

Cabinet:

- a) **Acknowledged** the 2020/21 general fund revenue outturn position and the net underspend (after income from Taxation and Government Grants) in the year of £0.281 million and the explanations provided for the variances compared to the revised 2020/21 revenue budget;
- b) **Acknowledged** the consequent decrease in the General Fund as at 31 March 2021 of £1.994m to around £14.5m;
- c) In relation to the Capital Programme:
 - (v) **Noted** the 2020/21 capital outturn of £43,252 million;
 - (vi) **Recommended** to Council the carry forwards of £2.081 million in

- relation to General Fund capital projects due mainly to slippage.
- (vii) **Recommended** to Council additional lending of £5.237 million in 2021/22 to enable Ermine Street housing to meet its target of 500 property purchases.
 - (viii) **Noted** that a full review of the Capital Programme will be submitted to Cabinet at its December 2021 meeting to include re-phasing of the existing programme and new Capital bids for the next budget cycle.

Options Considered: Cabinet could have:

Not agreed some or all the carry forward amounts or the additional funding for the lighting scheme.

Reason for Decision: Cabinet:

To advise the Cabinet of the 2020/21 revenue and capital outturn position, the impact that this will have on the General Fund and to consider the carry forward of slippage within the 2020/21 capital programme. Also, to note that a full review of the Capital Programme including new bids will be carried out and presented to this committee on 19th October 2021.

9. **Medium Term Financial Strategy**

Cabinet:

- a) **Acknowledged** the projected changes in service spending and the overall resources available to the Council over the medium term.
- b) **Recommended** to Full Council the refreshed Medium Term Financial Strategy at Appendix A and updated financial forecast at Appendix B.

Options Considered: Cabinet could have:

Not acknowledged the updated Medium Term Financial Strategy.

Reason for Decision: To ensure that the Cabinet is aware of the financial challenges over the medium-term and the strategy that is required to ensure that the Council will be in a position to deliver sustainable public services in the future.

To provide Cabinet with an update of the financial position and forecasts for the General Fund over the medium term following a review of financial assumptions.

To enable the Cabinet to recommend the MTFS to Council for approval in order to assist in the Council's financial planning.